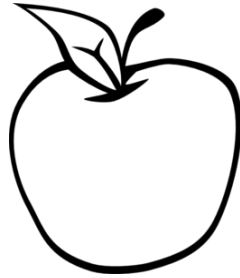


Field Trip Meal Request



Please Complete the Following Information and Submit to Kitchen:

This form must be submitted to the Kitchen **One Week Prior** to field trip date.

Today's Date: _____

Date of trip: _____

Class: _____

Teacher/Supervisor: _____

Trip Destination: _____

Time of pick-up: _____

Total student attending: _____

Total meals needed: _____

Student eligibility:

#Free: _____ #Reduced: _____ # Paid full: _____

Please **One of the Following Options:**

Please hold the meals until we return from the trip. We will return by _____ PM.

Please prepare **Non-Perishable** trip lunches (e.g. Peanut Butter & Jelly Sandwiches, Boxed Juice, Fresh Fruit. and Vegetable Sticks).

Please prepare a bag lunch that requires coolers/transporters and ice packs with a menu developed by the School Food Service Manager. I understand that the meals must be kept in transporters with ice packs until service and cannot be removed prior to service.*

Approved: _____

Principal Signature

Date

*Note: All requests for off site service need to be approved by the Principal.