




BANKING DEPOSIT FORM

For Deposit 
Hold in Safe

This form must accompany all cash and/or checks to be deposited.

Please note: Bills must be organized by denomination and coins must be in rolls. We cannot accept loose change.

Date: _____

Deposit for (Senior Activities, Fundraising Walk, Big History, etc.): _____

<u>Cash Amount:</u>		<u>Quantity:</u>		<u>Totals:</u>
\$100	X	_____		_____
\$50	X	_____		_____
\$20	X	_____		_____
\$10	X	_____		_____
\$ 5	X	_____		_____
\$ 1	X	_____		_____
<u>Cash Total:</u>				\$ _____

List checks separately:

Last name	Check No.	Amount	Last name	Check No.	Amount
1.			8.		
2.			9.		
3.			10.		
4.			11.		
5.			12.		
6.			13.		
7.			14.		

Check Total: \$ _____

Grand Total Cash & Checks: \$ _____

For Office Use Only

Date Deposited: _____

Signature: _____